

Agenda no .3

Action Taken Report on the Decision / Agenda of the 30th Board Meeting Held on 15/01/2024

<i>Agenda No.</i>	<i>Agenda</i>	<i>Decision</i>	<i>Action Taken</i>	<i>Section</i>
1.	<i>Quorum of the meeting and Leave of Absence</i>	<i>Leave of absence was granted to Shri Rabindrakumar Agarwal.</i>	<i>No action required.</i>	
2.	<i>Confirmation of Minutes of 29th Board Meeting</i>	<i>The Board confirmed the minutes of 29th meeting of the Board.</i>	<i>No action required.</i>	
3.	<i>Action taken report of 29th Board Meeting</i>	<i>The Board noted the ATR on the decisions of 29th meeting.</i>	<i>No action required.</i>	
4.	<i>Details of administrative sanctions obtained from the government after 29th Board Meeting</i>	<i>The Board noted the details of Administrative Sanctions received from Govt. since the last Board meeting.</i>	<i>No action required.</i>	
5.	<i>Shifting to new Office at Sastamangalam.</i>	<i>The Board noted the agenda.</i>	<i>No action required.</i>	A2
6.	<i>Investment opportunities</i>	<i>The Board resolved to entrust Chairman and CEO to convene meeting with the DPW, BFG and</i>	<i>A committee was constituted as per</i>	C1

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	<i>with M/s. Bharat Freight Group – reg.,</i>	<i>other stakeholders and present a concrete proposal before the Board to take suitable decision to commence the coastal shipping operations.</i>	<i>order to evaluate the proposal of M/sBharat Freight Group.</i>	
7.	<i>Ferry between Gulf and Kerala Region – reg.,</i>	<i>The Board noted the agenda.</i>	<i>No action required.</i>	B3
8.	<i>Implementation of Baroda Diginext Cash Management services – reg.,</i>	<p><i>The Board</i></p> <ol style="list-style-type: none"> <i>1. resolved to execute an agreement with Bank of Baroda to avail the Baroda DIGINEXT cash management services.</i> <i>2. Further Resolved to nominate FMTRN 1 & FO as maker and approver for implementing Baroda DIGINEXT cash management services.</i> 	<i>Agreement execution and nominate under process</i>	A6

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9.	Implementation of Tally based Centralised Accounting System on cloud at KMB.	<p>The Board resolved to</p> <ol style="list-style-type: none">1. Ratify the action taken by the CEO for implementing Tally based Centralized Accounting system on cloud at KMB and also meeting the expenditure from the General Fund of KMB,2. Approve the work entrusted to Indmerc Solutions Private Limited, Kochi a certified Tally partner who has supplied single user Tally software to KMB now,	<ol style="list-style-type: none">1. Work order for Phase – I has been issued to Indmerc Solutions Private Limited, Kochi a certified Tally partner , via KMB order No : 1/15421/2024 dated : 21.01.2024.2. As against the work order the firm	FM TR N1

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			<p><i>has up graded the existing tally from single user to multiuser (ie. Silver to Gold) on 09.02.2024.</i></p> <p><i>3.The process of user creation for 10 No's as per Phase -1 requirement is under process.</i></p>	

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10.	Engaging an internal auditor for KMB.	<p>The Board resolved to</p> <ol style="list-style-type: none"> 1. Assign the Internal Audit work to the Institute of Public Auditors for conducting internal audit from 2019 onwards, 2. Authorize CEO and CFA to negotiate with Institute of Public Auditors to arrive at a reasonable amount of audit fee payable to the agency. 	Letter vide HOKMB-TVM/8/2024-A6 dtd 02-02-2024 was sent to IPA team asking a suitable date for discussion. Based on the letter, a Meeting was held on 08.02.2024	A6
11.	Participation of KMB in Global Maritime India Summit-2023 & ratification of the action taken by the Chief	<p>The Board resolved to ratify the action of CEO for participating in Global Maritime India Summit 2023 as State Partner, Kerala,</p> <p>Resolved further, to approve all expenditure the Board also directed the CEO to pursue the</p>	<p>No action required.</p> <p>Reminder letter sent to the government</p>	C2

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	<i>Executive Officer.</i>	<i>pending payments due from other government agencies to the Board, incurred in connection with the setting up of a pavilion for Kerala Maritime Board in partnering with KSINC, Malabar Ports and SEZ Ltd, Cochin Metro, VISIL, Kerala Tourism department, etc .</i>	<i>agencies for remitting the pending payments due to the Board towards the cost for setting up a pavilion for Kerala State.</i>	
<i>12.</i>	<i>Circular issued by CEO regarding fixing monetary limits for various celebrations of KMB – ratification.</i>	<i>The Board resolved to ratify the Order issued by the CEO fixing monetary limits for various celebrations under KMB, as follows: 1. Not exceeding Rs.3,000/- for arranging celebrations advised by Government like Keralappiravi constitution day, etc. 2. Not exceeding Rs. 2,500/- while inviting famous persons for delivering speech and</i>	<i>No action required.</i>	B2

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		<i>conducting classes.</i>		
<i>13.</i>	<i>Staff quarters owned by the employees of Hydrographic Survey Wing and Harbour Engineering Dept – reg.,</i>	<i>The Board resolved to ratify the action of CEO in sending letter to Government to instruct the heads of Hydrographic Survey Wing and Harbour Engineering Department to get the occupied quarters vacated and not to allot staff quarters in future, Resolved further to intimate them to remit the HRA/license fees, etc recovered from the pay of employees to the General fund of KMB and to request government to revise the order since the current owner of all such quarters is KMB by virtue of vesting of properties as per section 16 of KMB, Act.</i>	<i>No action required.</i>	<i>B2</i>

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<i>14.</i>	<i>Category change of appointment of Mrs. Lincy Fernandez.</i>	<i>The Board resolved to appoint Mrs. Lincy Fernandez, MTS as Private Secretary to the Chairman on a monthly remuneration of Rs.44,020/- on condition that she will continue to do the duties of MTS of the office of the Chairman as well.</i>	<i>Appointment order provided of Smt. Lincy Fernandez .</i>	<i>B1</i>
<i>15.</i>	<i>Pilotage fees paid to Mr. Balakrishnan – reg.,</i>	<i>The Board resolved to make payment to Shri Balakrishnan K.V, Master G I towards pilotage fees for the period from December 2018 to September 2020 as per the decision taken in 29th Board meeting subject to a maximum of Rs. 30,000/- .</i>	<i>No action required.</i>	<i>B1</i>
<i>16.</i>	<i>Finalising the pilotage fees</i>	<i>The Board resolved to</i>	<i>No action required.</i>	<i>B1</i>

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	<i>for the pilotage service rendered by KMB staff at operational Ports.</i>	<i>1. Pay the pilotage fees as per resolution passed in the 29th Board Meeting, 2. All the cases where payment has already been made earlier shall be treated as closed, 3. All the pending claims for pilotage shall be settled as per the latest Board decision (resolution passed in the 29th Board Meeting).</i>		
<i>17.</i>	<i>Remuneration for the Outside members of the Technical Committee.</i>	<i>The Board resolved to 1. Pay a honorarium of Rs.3000/- to the Chairman and Rs.2500/- to each outside members of the technical committee from the General Fund of the Board (Section 70J), 2. Ratify the action taken by the CEO in paying a honorarium of Rs.3000/- to</i>	<i>No action required.</i>	<i>D1</i>

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		<i>Chairman (Smt. S.P.Reena) and Rs. 2500/- to outside member (Mr. G.S.Anilkumar) of the Technical Committee (Civil).</i>		
<i>18.</i>	<i>Reinstate of Mr. V.V.Prasad.</i>	<i>The Board resolved to ratify the action of CEO of ordering re-instatement of Shri. V.V.Prasad in service.</i>	<i>No action required.</i>	<i>B2</i>
<i>19.</i>	<i>Sanction of prosecution in case registered in connection with Tanur boat accident – reg.,</i>	<i>The Board noted the agenda.</i>	<i>No action required.</i>	<i>B3</i>
<i>20.</i>	<i>Report of the Chief Executive Officer as per the section 76 of the Kerala Maritime Board</i>	<i>The Board noted the agenda.</i>	<i>No action required.</i>	

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	<i>Act.</i>			
<i>21.</i>	<i>Budget estimate for 2024-2025.</i>	<i>The Board resolved to 1. Approve the Budget for the financial year 2024 – 25 prepared in three parts. 2. Forward the same to the Government for approval as required under 80 (4) of the Act.</i>	<i>No action required. Draft letter under process.</i>	<i>A6</i>
<i>22.</i>	<i>To consider agreement of the Port of Rotor Dam in preparation of master plan for non major ports.</i>	<i>The Board resolved not to go ahead with the proposal to execute an MOU with Port of Rotor dam and report the same to Government, Resolved further to go ahead with the execution of MOU with Eurasian Business Council, since they are offering technical and financial</i>	<i>Letter to Principal Secretary has been sent in this regard.</i>	<i>C1</i>

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		<i>assistance to KMB for development of non major ports .</i>		
<i>23.</i>	<i>Revamping of existing Website.</i>	<i>The Board resolved to 1. ratify the action of CEO for executing agreement with ULCC IT wing, with suitable clauses for extension of period of the project, exemption from penalty and project cost enhancement, 2. request for a revised Administrative Sanction from the Government after collecting the revised proposal of the developer for the successful completion of the remaining part of the project.</i>	<i>No action required. Revised proposal of the developer received and the request for AS is under processing.</i>	<i>D2</i>
<i>24.</i>	<i>Approval of modified fee</i>	<i>The Board resolved to accept the modified fee</i>	<i>Forwarded Board</i>	<i>E1</i>

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	structure for IV related courses as per IV Rules 2022.	structure.	Order to the Principal, KMI, Kodungallur & Neendakara to take further n/a.	
25.	Agenda Items for Kerala Maritime Academy, Kodungallur.	<p>The Board resolved to approve honorarium of Rs. 3,500/- for external faculty and Rs.2,000/- for qualified officers of Kerala Maritime Board including TA &DA.</p> <p>Resolved to ratify the proceeding No.HOKMB-TVM/1202/2023-A2 dated 23.11.2023 for hiring a vehicle for maritime institute, Kodungallur.</p> <p>Resolved to appoint a person with ICWA/CA (inter) by calling for nominations from their</p>	<p>Forwarded Board Order to the Principal, KMI, Kodungallur & Neendakara to take further n/a.</p> <p>Forwarded Board Order to the Principal, KMI, Kodungallur & Neendakara,</p>	E1

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		<p><i>institutes/ Chapters and appointment to be made on contract basis.</i></p> <p><i>Further resolved to pay a monthly remuneration of Rs.20,000/- to the management trainee.</i></p> <p><i>Further resolved to appoint a qualified person from KEXCON/or any other qualified retired defence personnel as warden cum hostel manager and remuneration to be paid as per existing Government Orders.</i></p>	<p><i>section.</i></p> <p><i>Directed Principal, KMA, Kodungallur to take further n/a.</i></p> <p><i>Board order forwarded to the Principal, KMI, Kodungallur & Neendakara to take further n/a</i></p>	
26.	<p><i>Transfer of the Tug M.T Chaliyar from Beypore port to Munambam.</i></p>	<p><i>The Board resolved to transfer Tug Chaliyar at Beypore port to Munambam, Kochi and the vessel can be moored at the Jetty of Coastal Police station, Azhikkode, for utilizing the tug for practical training at KMI, Kodungallur.</i></p>	<p><i>Copy of Board Order forwarded to Principal, KMI, Kodungallur & Neendakara,</i></p>	D1

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			section	
27.	Minutes of the meeting called by Chief Secretary about the issues in House Boat Sector - reg.,.	The Board resolved to authorize CEO to take steps to make a frame work for regularization of unregistered vessels and imposing applicable fine/penalty in all port of registries except Alappuzha.	A committee constituted in-order to make a action plan to regularize the unregistered vessels	B3
28.	Ratification for action initiated by the CEO for making various Contract appointment.	The Board resolved to 1. ratify the action taken by CEO for making contract appointment to the various posts such as surveyor, Naval architect cum surveyor, Port officer, etc 2. ratify the contract appointments made earlier on the basis of the minutes of the meeting held by AC (Fin) on 26.12.2022 to	No action required.	B1

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		the various posts, 3. enhance the remuneration of existing surveyors by Rs. 10000/- per month.		
29.	Appointment of Watchman in KMB Head Quarters.	The Board resolved to recruit a watchman in the new office of KMB Head Quarters through KEXCON.	Shri. Aneesh.G was appointed as Watchman, he reported on duty on 06.02.2024.	B1
30.	Appointment of Statutory Auditors for the years 2022 -23 and 2023 -24.	The Board resolved to appoint M/s., K S Madhu & Co., MRRA 26, Ganesha, Malloor Road, Vanchiyoor, Thiruvananthapuram as Statutory auditors of Kerala Maritime Board for the period 2022-23 and 2023-24 at the annual audit fee of Rs. 1,10,000/- plus GST.	Letter vide HOKMB-TVMM/515/2023-A6 dt. 05-02-2024 a request to take up audit of	A6

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			annual accounts of KMB for the year 2022-2024 was sent	
31.	Permission for sanctioning of hiring of vehicle Port & Shipping office, Vizhinjam .	The Board resolved to ratify the sanction to hire a vehicle at Port & Shipping Office, Vizhinjam for the purpose of undertaking various activities in respect of Inland vessels.	No action required.	A2
32.	Vadakara Sand rate fixation.	The Board resolved to ratify the action taken to propose the revision of rate of sand to Government by Rs. 200/- per ton.	Board order ratified the action taken to propose, the increase of the sand rate by	C3

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			<p><i>Rs.200/-per ton, to government. In response to our proposal to increase the rate, a meeting was conducted at Principal Secreatry level on 23/01/2024. The minutes and final</i></p>	

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			<i>decision is not received.</i>	
<i>33.</i>	<i>Establishment of sand purification plant at Azhikkal.</i>	<i>The Board resolved to award the project for setting up of a sand purification plant to Faizal Traders Private Limited and enter into a legal agreement with suitable conditions for establishing the plant at Azhikkal. File forwarded to CEO with draft letter to M/s Faizal Traders Pvt Ltd directing them to report at Head Office,KMB within 7 days for executing the agreement.(File No: HOKMB-TVM/68/2024-C3 (Devp))</i>		<i>C3</i>
<i>34.</i>	<i>Proposal for leasing land at Kozhikode south beach</i>	<i>The Board resolved to</i> <i>1. Allow an initial lease period of 10 years with a</i>	<i>A complaint was received on</i>	<i>C3</i>

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	<i>to European Doner LLP</i>	<i>provision to extend further after 10 years and 20 years with a revision of lease rent by KMB after taking into account the market conditions, Demand for land, investment made by project proponent, his profit, etc., 2. Resolved further to give the draft agreement for a legal vetting by the standing counsel of KMB in Kerala High Court.</i>	<i>this issue. Govt sought for report regarding this and the detailed report has been forwarded to Govt. (Letter no. C3/693/2018 dated 07/02/2024). Board Order and letter to standing</i>	

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			<i>counsel for vetting the draft agreement is not signed and issued.</i>	